

**Northwest Ohio Area Computer Services Cooperative  
Governing Board Minutes  
August 2, 2023**

**1. Roll Call:**

The Northwest Ohio Area Computer Services Cooperative met in regular session with the following members answering roll call:

Vote:					
		Mr. Fenstermaker	Present	Mr. Rex	Absent
Mrs. Bruns	Absent	Mrs. Light	Present	<del>Mr. Rosterfer</del>	Absent
Mrs. Buss	Present	Dr. Miller	Present	Mr. Schmutz	Present
Mrs. Crates-Miller	Absent	Mrs. Mollenkopf	Proxy	Mrs. Stuart	Proxy
Mr. Denecker	Present	Mrs. Peters	Present	Mrs. Vaughn	Absent

**2. Introduction of Guest(s): Kristen Barga, Joel Parker**

**3. Approval of Minutes of Previous Meetings:**

SUGGESTED MOTION: Moved by Mr. Denecker and seconded by Dr. Miller that the Minutes of May 16, 2023, be approved in the form sent to the members of the Board.

Vote:					
		Mr. Fenstermaker	Yes	Mr. Rex	Absent
Mrs. Bruns	Absent	Mrs. Light	Yes	<del>Mr. Rosterfer</del>	Absent
Mrs. Buss	Yes	Dr. Miller	Yes	Mr. Schmutz	Yes
Mrs. Crates-Miller	Absent	Mrs. Mollenkopf	Proxy	Mrs. Stuart	Proxy
Mr. Denecker	Yes	Mrs. Peters	Yes	Mrs. Vaughn	Absent

#### **4. Appointment of New Board Director:**

SUGGESTED MOTION: Moved by Mrs. Peters and seconded by Mr. Fenstermaker that Joel Parker, Treasurer of Elida Local School District, fill the vacancy of Director Brad Rostofer who is retiring. Mr. Parker will fulfill the remainder of the term, which expires December 31, 2023.

Vote:					
		Mr. Fenstermaker	Yes	Mr. Rex	Absent
Mrs. Bruns	Absent	Mrs. Light	Yes	<del>Mr. Rostofer</del>	Absent
Mrs. Buss	Yes	Dr. Miller	Yes	Mr. Schmutz	Yes
Mrs. Crates-Miller	Absent	Mrs. Mollenkopf	Proxy	Mrs. Stuart	Proxy
Mr. Denecker	Yes	Mrs. Peters	Yes	Mrs. Vaughn	Absent

#### **5. Presentation and Allowance of Bills; Approval of Financial Reports:**

SUGGESTED MOTION: Moved by Mr. Denecker and seconded by Dr. Miller that the bills and financial reports found at the end of this agenda were presented, reviewed, and approved.

Vote:					
		Mr. Fenstermaker	Yes	Mr. Rex	Absent
Mrs. Bruns	Absent	Mrs. Light	Yes	Mr. Parker	Yes
Mrs. Buss	Yes	Dr. Miller	Yes	Mr. Schmutz	Yes
Mrs. Crates-Miller	Absent	Mrs. Mollenkopf	Proxy	Mrs. Stuart	Proxy
Mr. Denecker	Yes	Mrs. Peters	Yes	Mrs. Vaughn	Absent

#### **6. Director's Report**

- A. Contract for new employee
  - a. Kristen Barga – Fiscal Liaison I. Start date of July 3, 2023.
- B. Updated organization chart
  - a. Includes new Fiscal Liaison
- C. FY24 Continuous Improvement Plan
  - a. Board approval is needed
- D. Budget Increase of Revenue and Appropriations

- a. Approval for budget increases in revenue of \$64,303 to include additional revenue for FinalForms, content filtering, and gradebook and increases in appropriation of \$125,000 to include costs associated with content filtering.
- E. Other items
  - a. NIST priority 1 report
  - b. SOC 1 audit
  - c. Annual meeting update
  - d. Site review – December 11-12
  - e. MCOECN update
  - f. Partnerships
    - i. NOECA – 3CX VOIP
    - ii. Brumback Library (Van Wert County)

**7. Consent Items:**

- A. Approval of contract for new employee Kristen Barga
- B. Approval of updated organization chart
- C. Approval of FY24 Continuous Improvement Plan
- D. Approval of budget increase of revenue and appropriations

SUGGESTED MOTION: Moved by Mrs. Peters and seconded by Mrs. Light to approve all Consent Items as presented.

Vote:					
		Mr. Fenstermaker	Yes	Mr. Rex	Absent
Mrs. Bruns	Absent	Mrs. Light	Yes	Mr. Parker	Yes
Mrs. Buss	Yes	Dr. Miller	Yes	Mr. Schmutz	Yes
Mrs. Crates-Miller	Absent	Mrs. Mollenkopf	Proxy	Mrs. Stuart	Proxy
Mr. Denecker	Yes	Mrs. Peters	Yes	Mrs. Vaughn	Absent

**8. Action Items: None**

**9. New Business: None**

## **10. Need for Executive Session:**

To discuss the employment, dismissal, compensation, or contract of a public employee(s).

SUGGESTED MOTION: Moved by Mr. Denecker and seconded by Mr. Fenstermaker to approve moving into Executive Session.

Time entering Executive Session: 10:37 am

Time exiting Executive Session: 11:10 am

## **11. Next Regular Meeting:**

The next regular meeting of the Northwest Ohio Area Computer Services Cooperative is scheduled for November 7, 2023 @ 9:30 a.m. at the NOACSC office.

## **12. Adjournment**

Moved by Mr. Fenstermaker and seconded by Dr. Miller that the board adjourn at 11:11 am.

Vote:					
		Mr. Fenstermaker	Yes	Mr. Rex	Absent
Mrs. Bruns	Absent	Mrs. Light	Yes	Mr. Parker	Yes
Mrs. Buss	Yes	Dr. Miller	Yes	Mr. Schmutz	Yes
Mrs. Crates-Miller	Absent	Mrs. Mollenkopf	Proxy	Mrs. Stuart	Proxy
Mr. Denecker	Yes	Mrs. Peters	Yes	Mrs. Vaughn	Absent